



K. K. Wagh Education Society's

**Karmaveer Kakasaheb Wagh Arts, Commerce, Science & Computer Science College**

**CHANDORI**, Tal. Niphad, Dist. Nashik - 422 201.

(Affiliated to Savitribai Phule Pune University)

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### Committees for Academic Year 2022-23

<b>1) Admission Committee -</b>		
A. 1	<b>Prin. Dr. R. K. Datir</b>	<b>Chairperson</b>
2	<b>Shri. R. B. Pote</b>	<b>Co-Ordinator</b>
3	Shri. P.P. Aher	<b>Incharge</b>
4	Dr. S. G. Sawant	<b>Advisor</b>
5	Shri. D. N. Durgest	Member
6	Smt. M. A. Gundgal	Member
7	Shri. B.B. Chaudhari	Member
8	Shri. S. S. Bakare	Member
9	Shri. Y. B. Aher	Member
10	Ms. P. S. Kadam	Member
11	Ms. R. S. Kadale	Member
12	Shri. S. J. Gurule	Member
13	Shri. G.V. Wadghule	Member
14	Smt. S.B. Tarle	Member
<b>B. Prospectus Committee</b>		
1	Smt. M. A. Gundgal	<b>Co-Ordinator</b>
	Shri. D. N. Durgest	Member
	Shri. B.B. Chaudhari	Member
	Shri. S. S. Bakare	Member
	Ms. S. S. Vispute	Member

#### **Functions –**

1. Prepare planning & Time-table of Admission Programme.
2. Prepare prospectus, handbill & hoardings.
3. Display admission program on website.
4. Display merit list time to time.

<b>2) Student Council &amp; Election Committee -</b>		
1	<b>Shri. T. D. Bagul</b>	<b>Co-Ordinator</b>
2	Dr. N. S. Jadhav	Cultural Dept.
3	Smt. D. N. Khairnar	NSS Dept.
4	Shri. B.B. Kolhe	Sport Dept.
5	Shri. S. S. Bakare	Science Faculty

**Functions –**

1. Complete the procedure of election as per University Norms & Circular.
2. Report to the university as per circular.
3. Organize the meetings of student council quarterly.
4. Inform the suggestions made by student council to concern committee / department.

<b>3) Time-Table &amp; Workload Committee -</b>		
1	Dr. H. T. Waghmare	<b>Co-Ordinator</b>
2	Shri P. P. Aher	Member
3	Smt. M. A. Gundagal	Member
4	Smt. D. K. Mhaske	Member
5	Smt. S. B. Bhalerao	Member

**Functions –**

1. Prepare theory & practical time table & display it on notice board.
2. Allocate classrooms as per time table.
3. Prepare class wise roll calls including names, mobile no, email, aadhar, voter Id etc.
4. Prepare workload & submit to office.

<b>4) Examination Committee -</b>		
1	<b>Prin. Dr. R. K. Datir</b>	<b>Chairperson</b>
2	Shri. D.N. Durgest	<b>CEO</b>
3	Smt. M. A. Gundagal	Member (Arts)
4	Shri. Y. B. Aher	Member (Commerce)
5	Shri. S.S. Jadhav	Member(Science)
6	Smt. N.J. Deshmukh	Member (Comp.Sci.)
7	Shri. R.V. Mogal	Member, Clerk

**Functions –**

1. Prepare annual calendar.
2. Prepare examination time table.
3. Smoothly conduct college & University examination and related work like paper setting, printing etc.
4. Organise central Assessment programme for first year B.A./B.Com./B.Sc./Computer Science.
5. Prepare & display result in time.
6. Work as Internal Squad for Term-End & University Exam.

<b>5) Board of Student Development -</b>		
1	<b>Shri. T. D. Bagul</b>	<b>Co-Ordinator</b>
2	Shri. R. B. Pote	Member
3	Smt. N.J. Deshmukh	Member
4	Ms. R. S. Kadale	Member
5	Smt. N. R. Gosavi	Member
6	Ku. Sakshi Gadakh	Student Member
7	Ku. Diksha Londhe	Student Member

**Functions –**

1. Prepare & implement students development schemes.
2. Prepare various proposals to student development board, SPPU Pune (i.e. Various schemes, seminar, workshop etc.).

3. Organize various workshop, seminar, schemes sanctioned by SPPU Pune.
4. Implement 'Earn & Learn' Scheme.
5. Work as per direction given by Student Development Board of SPPU Pune time to time.

<b>6) Discipline Committee -</b>		
1	<b>Dr. S. G. Sawant</b>	<b>Co-Ordinator</b>
2	Shri. P.P. Aher	Member
3	Shri. B. B. Kolhe	Member
4	Shri. R.B. Pote	Member
5	Shri. S. S. Bakare	Member
6	Shri N. S. Jadhav	Member
7	Shri. Y.B. Aher	Member
8	Smt. N. J. Deshmukh	Member
9	Shri S. J. Gurule	Member
10	Ku. Anjali Bhambre	Student Member
11	Ku. Krushna Jondhe	Student Member

**Functions –**

1. Supervise, control & maintain discipline in the building & campus.
2. Take disciplinary action against the defaulters.
3. To supervise cleanness of classrooms, building & campus.

<b>7) Proposal Committee -</b>		
1	<b>Dr. N. S. Jadhav</b>	<b>Co-Ordinator</b>
2	Shri. T. D. Bagul	Member
3	Smt. S. B. Bhalerao	Member
4	Ms. Suvarna R. Shinde	Member
5	Shri. G.V. Wadghule	Member

**Functions –**

1. Study the relevant circulars & notifications issued by concern office time to time.  
(i.e. SPPU, RUSSA, UGC, FISTA, DST, NERC.)
2. Prepare proposals according to notifications.
3. Implement sanction proposals & utilization of grants.

<b>8) Library Committee -</b>		
1	<b>Prin. Dr. R. K. Datir</b>	<b>Chairperson</b>
2	<b>Dr. S. G. Sawant</b>	<b>Co-Ordinator</b>
3	Shri. S. S. Bakare	Member
4	Shri. R. B. Pote	Member
5	Ms. S. M. Surwade	Member
6	Smt. D. N. Kulkarni	<b>Librarian</b>

**Functions –**

1. Prepare annual budget.

2. Make proposals to concern department.
3. Finalizes the list of books as per demand from student & faculties of concern department.
4. Arrange proper storage of books.
5. Solve the related problems.

<b>9) Gymkhana -</b>		
1	<b>Prin. Dr. R. K. Datir</b>	<b>Chairperson</b>
2	<b>Shri. B. B. Kolhe</b>	<b>Co-Ordinator</b>
3	Dr. N. S. Jadhav	Member
4	Shri. D. N. Durgest	Member
5	Smt. S. S Jadhav	Member
6	Shri. S. J. Gurule	Member
7	Shri. M. B. Raut	Member
8	Ku. Dipak Shinde	Student Member
9	Ku. Sharayu Gite	Student Member

**Functions –**

1. Encourage students for participating in Indoor & Outdoor games.
2. Provide essential facilities for games.
3. Prepare Annual Calendar of sports & yoga.
4. Prepare budget for students Activities.
5. Conduct college, institute & university level sports Activities.
6. Organize prize distribution ceremony.

<b>10) Research Co-Ordination Committee/ Avishkar -</b>		
1	<b>Prin. Dr. R. K. Datir</b>	<b>Chairperson</b>
2	Shri. Y. B. Aher	<b>Co-Ordinator</b>
3	Dr. S. G. Sawant	Member
4	Dr. H. T. Waghmare	Member
5	Shri. S. S. Bakare	Member

**Functions –**

1. Create research culture in the college.
2. Study the relevant circulars & notifications issued by RUSSA, UGC, University time to time and prepare research activities across the college.
3. Encourage to faculties for doing minor/major project, Research Paper & Ph.D.
4. To encourage the students to participate in Avishkar competitions.

<b>11) Art Circle &amp; Cultural Activities Committee -</b>		
1	<b>Dr. N. S. Jadhav</b>	<b>Co-Ordinator</b>
2	Smt. N. Gosavi	Member
	Smt. D.N. Khairnar	Member
3	Smt. S. V. Bhandare	Member
4	Smt. N. J. Deshmukh	Member
5	Smt. Shweta A. Shinde	Member
6	Ms. S. M. Surwade	Member

7	Mr. S. S. Mogal	Member
8	Ku. Sharad Kalme	Student Member
9	Ms. Gayatri Tarle	Student Member

**Functions –**

1. Motivate the students to participate in cultural activities.
2. Organise cultural activities in every month.
3. Organise competitions related to cultural activities.
4. Motivate students to participate in competitions of cultural activities arrange by various college/university/institutes.
5. Prepare & present ideal cultural program for Annual Gathering.

<b>12) Anti-Ragging &amp; Internal Grievance Redressal Cell -</b>		
1	<b>Prin. Dr. R. K. Datir</b>	<b>Chairperson</b>
2	<b>Shri. T. D. Bagul</b>	<b>Secretary</b>
3	Dr. S. G. Sawant	Member
4	Shri. Y.B. Aher	Member
5	Smt. S. B. Bhalerao	Member
6	Shri. S. S. Bakare	Member
7	Ms. Yugandhara Suryavanshi	Student Member
8	Ku. Bhushan Matsagar	Student Member

**Functions –**

1. To make mechanism to prevent ragging as directed by UGC, university & Govt. of Maharashtra.
2. Provide arrangement for receiving the grievances of the students and staff.
3. To check the complaint box, look into the complaints lodged by the Students.
4. Take appropriate action
5. To prepare actin taken report and Maintain register
6. To solve the problems related to ragging & grievances amicably.
7. Take necessary actions against the defaulters.

<b>13) Prevention of Sexual harassment &amp; ladies complaint redressal cell.</b>		
1	<b>Dr. S. G. Sawant</b>	<b>Co-ordinator</b>
2	Shri.P. P. Aher	Member
3	Shri. T. D. Bagul	Member
4	Dr. S. V. Bhandare	Member
5	Smt. S. B. Bhalerao	Member
6	Ms. R. S. Kadale	Member
7	Ku. Vaishnavi Khalkar	Student Member
8	Ku. Sakshi Sawant	Student Member

**Functions –**

1. Arrange programs/lectures for counseling.
2. Make separate mechanism to solve ladies grievances.

<b>14) Internal Quality Assurance Cell (IQAC) -</b>		
1	<b>Dr. R. K. Datir</b>	<b>Chairperson</b>
2	Dr. V. M. Sewlikar	Management Representative
3	Shri. A. R. Shinde	Industry Representative
4	Shri. S. M. Vanarase	Society Representative
5	Shri. Yogesh Aware	Employer Representative
6	Shri.R. N. Aher	Stakeholder Representative
7	Dr. S. G. Sawant	Teachers Representative
8	Dr. H.T. Waghmare	Teachers Representative
9	Shri. S. S. Bakare	Teachers Representative
10	Shri. P.P Aher	Teachers Representative
11	Shri. S. S. Bakare	Teachers Representative
12	Shri. R. B. Pote	Teachers Representative
14	Shri. D. S. Gadakh	Alumni Representative
14	Shri. G.V. Wadghule	Office Representative
15	Ms. D. A Sangamnere	Student Representative
16	Ms. A. B. Janjale	IQAC Coordinator

**Functions -**

1. Develop an application of quality benchmarks.
2. Determine parameters for various academic & administrative activities.
3. Facilitating the creation of a learner centric environment conducive to quality education.
4. Documentation of various programmes /activities.
5. Organize the workshops, seminar.
6. Periodical conduct of 'AAA'.
7. Acting as a nodal agency of the institution for coordinating quality related activities.
8. To prepare SSR & finalize documents.
9. IQAC-NAAC Correspondence.

<b>.15) Literature, Elocution &amp; Debating committee-</b>		
1.	<b>Smt. M.A Gundagal.</b>	<b>Co-ordinator</b>
2.	Smt. A. D. Pawar	Member
3.	Ms. Suvarna. R. Shinde	Member
4.	Ms. P. S. Kadam	Member
5.	Ms. S. S. Vispute	Member
6.	Smt. P. M. Darekar	Member

**Functions:-**

1. Guide to students for acquiring skills for these competitions.
2. Motivate students for participation in various competitions.
3. Arrange some competitions every month in college.

<b>16) Science Association -</b>		
1.	<b>Shri. S. S. Bakare</b>	<b>Co-ordinator</b>
2.	Smt. Shweta A. Shinde	Member

3.	Smt. D. K. Mhaske	Member
4.	Ms. P. S. Kadam	Member
5.	Ms. R. S. Kadale	Member

**Functions:-**

1. Arrange lectures of eminent persons.
2. Organize science Exhibition.
3. Motivate student to participate in Workshops, Seminars & Science exhibition.

<b>17) Commerce Association -</b>		
1.	<b>Shri. P. P. Aher</b>	<b>Co-ordinator</b>
2.	Shri. T.D. Bagul	Member
3.	Shri. Y. B. Aher	Member
4.	Ms. S. M. Surwade	Member
5.	Ms. S. A. Shaikh	Member
6.	Ms. S. S. Vispute	Member

**Functions:-**

1. Arrange Expert Lectures.
2. Arrange industrial visits & study tours.
3. Motivate students for self-employment.
4. Motivate students to participate in workshop & seminar.

<b>18) Planning Forum -</b>		
1.	<b>Dr. S.G. Sawant</b>	<b>Co-ordinator</b>
2.	Shri. Y. B. Aher	Member
3.	Shri. B. B, Chaudhari	Member
4.	Shri. S. S. Bakare	Member

**Functions:-**

1. Arrange lecture of eminent persons.
2. Arrange discussion on Budget of state & central Government.
3. Organize exhibition of poster presentation on economic issues.
4. Motivate students to participate in workshops & seminars.

<b>19) Social Sciences Association (Board) -</b>		
1.	<b>Dr. N.S. Jadhav</b>	<b>Co-ordinator</b>
2.	Dr. H. T. Waghmare	Member
3.	Smt. S. V. Bhandare	Member
4.	Ms. D. P. Pagare	Member
5.	Smt. N. B. Adke	Member

**Functions:**

1. Arrange lecture of eminent persons.
2. Motivate students to participate in workshops & seminars.
3. Arrange Student seminar in the college.

<b>20) Staff Welfare Committee -</b>		
1.	<b>Smt. S. V. Bhandare</b>	<b>Staff Secretary</b>
2.	Smt. D.N. Khairnar	Member

**Functions:**

1. Arrange lectures on important issues by the faculty of each department.
2. Look after facilities provided to staff.

<b>21) Parent Co-ordination Committee -</b>		
1.	<b>Shri. R. B. Pote</b>	<b>Co-Ordinator</b>
2.	Shri. B. B. Chaudhari	Member
3.	Shri. T. D. Bagul	Member
4.	Smt. D.N. Khairnar	Member
5.	Shri. A. S. Khalkar	Member
6.	Ms. Suvarna R. Shinde	Member
7.	Ms. D. P. Pagare	Member

**Functions -**

1. Establish Shikshak-Palak Sangh.
2. Identify Department & Faculty wise Parents.
3. Conduct meeting of shikshak-Palak Sangh.
4. Provide essential information to IQAC.

<b>21) Alumni Committee -</b>		
1.	<b>Dr. S. V. Bhandare</b>	<b>Co-Ordinator</b>
2.	Smt. M. A. Gundgal	Member
3.	Smt. N. J. Deshmukh	Member
4.	Smt. Shweta A. Shinde	Member
5.	Ms. S. A. Shaikh	Member
6.	Shri. S. S. Mogal	Member

**Functions -**

1. Establish Ex-student Sangh.
2. Identify Department & Faculty wise Alumni.
3. Conduct meeting of alumni association.
4. Provide essential information to IQAC.



<b>22) Feedback Committee -</b>		
1.	<b>Shri. B.B. Chaudhari</b>	<b>Co-Ordinator</b>
2.	Smt. M. A. Gundgal	Member
3.	Smt. D. N. Khairnar	Member
4.	Smt. S. B. Bhalerao	Member
5.	Ms. S. S. Vispute	Member
6.	Smt. S. S. Jadhav	Member

**Functions -**

1. Make appropriate mechanism for collection online feedback as per direction of NAAC.
2. Collect class wise/ department wise online feedback from students, staff holders & analyze it.
3. Submit the feedback report in proper format to IQAC.

<b>23) College Website Committee -</b>		
1.	Shri. R. B. Pote	<b>Co-ordinator</b>
2.	Shri. D. N. Durgest	Member
3.	Shri. T. D. Bagul	Member
4.	Ms. S. R. Shinde	Member
5.	Shri. S. S. Mogal	Member

**Functions -**

1. Prepare Framework of Website.
2. Update Website time to time.
3. Maintain animation effects of Website.
4. Display important events immediate.
5. Display emerging activities by way of scrolling's.

<b>24) Placement &amp; Career Guidance Cell -</b>		
1.	<b>Shri. B.B. Chaudhari</b>	<b>Co-ordinator</b>
2.	Dr. H. T. Waghmare	Member
3.	Shri. T. D. Bagul	Member
4.	Shri. S. S. Bakare	Member

**Functions -**

1. Run the Career Guidance center in college.
2. Collect & provide information of career opportunities & jobs.
3. Organize placement camp in college campus.

<b>25) Student Health Committee -</b>		
1.	<b>Prin. Dr. R. K. Datir</b>	<b>Chairperson</b>
2.	<b>Shri. B. B. Kolhe</b>	<b>Co-ordinator</b>

3.	Shri. P. P. Aher	Member
4.	Shri. D. N. Khairnar	Member
5.	Smt. R. S. Kadale	Member
6.	Shri. V. S. Kokate	Member

**Functions -**

1. Arrange physical checkup camp for students & take actions.
2. Arrange blood donation camp
3. Establish health checkup center in college.

<b>26) Purchase Committee -</b>		
1.	<b>Dr. Dr. R.K. Datir</b>	<b>Chairperson</b>
2.	<b>Dr. H. T. Waghmare</b>	<b>Co-ordinator</b>
3.	Dr. S. G. Sawant	Member
4.	Shri. P. P. Aher	Member
5.	Shri. A. S. Khalkar	Member
6.	Smt. S.B. Tarle	Member

**Functions -**

1. Prepare annual budget for purchase.
2. Allot budget to various department.
3. Implement institute & college purchase policy.

<b>27) Publicity Committee -</b>		
1.	<b>Smt. M. A. Gundgal</b>	<b>Co-ordinator</b>
2.	<b>Shri. R. B. Pote</b>	Member
3.	Smt. A. D. Pawar (Arts)	Member
4.	Shri. Y. B. Aher (Commerce)	Member
5.	Smt. D. N. Khairnar (Comp. Science)	Member
6.	Shri S. B. Shirshat (Science)	Member
7.	Shri. B. B. Kolhe	Member
8.	Smt. D. N. Kulkarni	Member

**Functions -**

1. Prepare and maintain record of each events/function/newspaper cuttings.
2. Prepare news and send it with photo to all newspaper.
3. Send report/photo to central office as per their requirement.

<b>28) ERP Work Committee -</b>		
1.	<b>Shri. P. P. Aher</b>	<b>Co-ordinator</b>
2.	Shri. T. D. Bagul	Member
3.	Shri. S. S. Bakare	Member
4.	Smt. N. B. Adke	Member
5.	Smt. S. B. Shirshat	Member
6.	Shri A. S Khalkar	Member
7.	Ms. L. R. Agiwal	Member
8.	Smt. S. B. Tarle	Accountant

**Functions -**

1. Prepare Academic record time to time.
2. Maintain all records about daily vouchers, Pay sheets, fees receipts, bonafied etc.
3. Maintain all record about leave of employees.

<b>29) NSS Committee -</b>		
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1.	<b>Shri. P. P. Aher</b>	<b>Program Officer</b>
2.	<b>Smt. D. N. Khairnar</b>	<b>Program Officer</b>
3.	Shri. R. B. Pote	Assistant Program Officer
4.	Ms. S. M. Surwade	Member
5.	Ku. Chaitany Shelke	Student Member
6.	Ku. Sharayu Gite	Student Member

**Functions -**

1. Regular activity & special camp arrange properly as per university rules.
2. Arrange all students related programme time to time.
3. Maintain account & submit budget report to concern department.

<b>30) Extra Mural Committee -</b>		
1.	<b>Dr. S. G. Sawant</b>	<b>Co-ordinator</b>
2.	Smt. S. V. Bhandare	Member
3.	Smt. P. M. Darekar	Member
4.	Ms. R. S. Kadale	Member
5.	Ku. Arpita Bhosale	Student Member
6.	Ku. Pallavi Jadhav	Student Member

**Functions -**

1. To organize various guest lectures of eminent persons.
- 2.

<b>31) College Magazine Committee-</b>		
1.	<b>Dr. R.K. Datir</b>	<b>Editor</b>
2.	Smt. M.A. Gundgal	Co-Editor
3.	Shri. T. D. Bagul	Dept. Editor
4.	Dr. N. S. Jadhav	Dept. Editor
5.	Smt. A. D. Pawar	Dept. Editor
6.	Shri S. S. Bakare	Dept. Editor
7.	Shri. B. B. Chaudhari	Dept. Editor

**Functions -**

1. To collect write-ups from the students.
2. To encourage students to write poetry
3. To Prepare budget & sanction it.
4. To take annual reports from various departments.

<b>32) Counseling Committee-</b>		
1.	<b>Dr. R.K. Datir</b>	<b>Chairperson</b>
2.	Smt. N. B. Adke	Co-ordinator
3.	Shri. Y. B. Aher	Member
4.	Smt. S. B. Bhalerao	Member
5.	Ms. P. S. Kadam	Member

**Functions -**

1. To help the students to cope with the various stress related problems.

2. To encourage students to participate in various competition and examination
3. To help them to develop their Personality
4. To prepare action taken report.

<b>33) Lifelong Learning and Extension Committee-</b>		
1.	Smt. Dr. S. V. Bhandare	<b>Co-ordinator</b>
2.	Smt. N. J. Deshmukh	Member
3.	Ms. S. M. Surwade	Member
4.	Ms. P. S. Kadam	Member
5.	Ku. Vaishanavi Bhoj	Student Member
6.	Ku. Bhagyashree Patil	Student Member

**Functions -**

7. To organize various guest lectures of eminent persons.

<b>33) Staff Academy Committee-</b>		
1.	<b>Dr. S. G. Sawant</b>	<b>Co-ordinator</b>
2.	Shri. Y. B. Aher	Member
3.	Shri. R. B. Pote	Member
4.	Smt. D. K. Maske	Member
5.	Ms. A. R. Gaikwad	Member

**Functions -**

1. To arrange the lectures for faculty members on important topics/issues.

<b>34) Student Grievance Redressal Committee -</b>		
<b>1</b>	<b>Dr. R. K. Datir</b>	<b>Chairman</b>
2	Dr. H. T. Waghmare	Member
3	Shri. T. D. Bagul	Member
4	Shri. R. B. Pote	Member
	Shri. S. S. Jadhav	Member
5	Ku. Komal Sukenkar	Student Member
6	Ku. Prajwal Kandekar	Student Member


**Functions -**

- 1) Provide arrangement for receiving the grievances of the students.
- 2) To check the complaint box, look into the complaints lodged by the students.
- 3) To solve the problems related to grievances amicably.
- 4) Take necessary actions against the defaulters.
- 5) To prepare action taken report, minutes of meeting & maintain register.

<b>35) Women's Grievance Redressal Committee</b>			
<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Contact No.</b>
<b>1</b>	<b>Dr. R. K. Datir</b>	<b>Chairperson</b>	<b>9420692111</b>
<b>1</b>	<b>Dr. S. G. Sawant</b>	<b>Co-ordinator</b>	9673090296
<b>2</b>	Shri. P. P. Aher	Member	8698514894
<b>4</b>	Smt. A. D. Pawar	Member	8421781509
<b>5</b>	Smt. P. S. Kadam	Member	7057035401
<b>6</b>	Smt. N. J. Deshmukh	Member	9834298685
<b>7</b>	Ku. Subhangi Jamdhade	Student Member	--
<b>8</b>	Ku. Vaishanavi Khalkar	Student Member	--

- 6) Provide arrangement for receiving the grievances of the girl students.
- 7) To check the complaint box, look into the complaints lodged by the girl students.
- 8) To solve the problems related to grievances amicably.
- 9) Take necessary actions against the defaulters.
- 10) To prepare action taken report, minutes of meeting & maintain register.



  
**PRINCIPAL**  
 Karmaveer Kakasaheb Wagh Arts, Commerce,  
 Science and Computer Science College,  
 Chandori, Tal. Niphad, Dist. Nashik-422 201